**INFORMATION SCIENCE SPARTAN**

Infosci.spartan@gmail.com | 517-555-5555 | linkedin.com/in/infoscispartan

EDUCATION

*Michigan State University,* East Lansing, MI May 2023

**Bachelor of Arts in Information Science**

Minor, Information Technology

EXPERIENCE

*Information Technology Intern* May 2022 – Present

**LMI Aerospace,**  St. Charles MO

* Provide computer system and software assistance to employees via phone, email, and in-person
* Log conversations and computer problems; research the issue, offer solutions and provide referrals to professional IT staff as needed
* Measure performance of computer operating systems and software by tracking metrics to ensure productivity and usability

*Digital Accessibility Intern* September 2021 – August 2022

**MSU IT Services and Learning Technology,** East Lansing MI

* Collaborated with web designers and instruction designers to create experiences that are fully accessible to all learners
* Worked in a team of 3 to update existing and create new content for D2L hybrid learning courses
* Managed distribution and of a student questionnaire measuring user friendliness and accessibility of current online systems to
* Completed data analysis on survey results to develop best practice recommendations for developing and evaluating content
* Advocated for student users with all levels of ability to demonstrate the need for online course content to be reviewed and updated

*Communications Director* June 2020 – August 2021

**MSU Leaders in IT**

* Meet with e-board weekly to discuss upcoming events, alumni engagement and member recruitment
* Maintain website, Facebook page and Twitter feed, by creating and updating content
* Write and send monthly email communication to members, alumni, and corporate partners

PROJECTS

**M43 Fitness Studio:** Assisted in designing a mobile app for client in conjunction with a team of 5 designers and interns that led to a 20% increase in member engagement

SKILLS

Proficient: Adobe Illustrator, XD, D2L, Qualtrics, iOS

Intermediate: JAVA, C++