**COM LEADERSHIP & STRATEGY SPARTAN**

com.spartan@gmail.com | 517-555-5555 | linkedin.com/in/comspartan

555 Spartan Avenue, East Lansing, Michigan

EDUCATION

**Michigan State University**, East Lansing, MI May 2024

Bachelor of Arts, Communication Leadership Strategies

Minor, Public Relations

EXPERIENCE

**Student Intern** January 2022 – Present

University Communications | East Lansing, MI

* Pitch, write, edit and post 2 articles per week to engage alumni and other constituents
* Source and interview 20 students a semester to gain their perspectives and create a platform for diverse conversation
* Create and edit video content of campus events to be posted for public consumption via Instagram, Facebook, and MSU Today

**Communications Intern** September 2021 – December 2021

Truscott Rossman | Lansing, MI

* Worked with client representatives and event vendors to plan press conferences for 50-200 people
* Developed and presented website branding plan for local company to increase accessibility
* Assisted in writing and proofreading news releases for future publications

**Digital Intern** May 2021 – August 2021

House Democratic Caucus | Washington, D.C.

* Photographed events and created a stock database of images to be used for publications
* Supported the digital team in livestreaming events by checking for sound quality and operating cameras to ensure successful streaming for over 2,000 viewers
* Created engaging Instagram content and responded to comments from constituents

AFFILIATIONS

**UCA,** Member May 2021 – Present

**Michigan State University Model United Nations,** Member September 2021 – Present

SKILLS

Proficient spoken and written Spanish

Adobe Creative Suite

Adobe Premiere Pro