**March 24, 2023**

**TO:** College of Communication Arts and Sciences Administrators, Faculty and Staff

**FROM:** Bruno Takahashi, Ph.D., Brandt Associate Professor of Environmental Journalism

Mary Finn, Ph.D., Dean, College of Social Sciences

Co-Chairs Dean of College of Communication Arts and Sciences and Search Committee Members

Colleagues,

We are writing to provide an update on the search for the next dean of Communication Arts and Sciences. Dean Mary Finn will be completing her term as dean on June 30, 2023 and will no longer be available after that date to continue to serve as co-chair of the search committee. Therefore, Dean Finn will be stepping away from the search committee and Kendra Cheruvelil, Dean of Lyman Briggs, will be joining the committee as the new co-chair at the end of the academic year.

The search committee met on March 3rd and prepared a memo to the Interim Provost expressing our concerns with the current timeline to recruit and hire a new dean. We are pleased to share that the Interim Provost did support our recommendation to extend the search process into the Fall semester. We will proceed with an adjusted timeline as shown below:

* Process continues this semester with three additional listening sessions in April (see dates/time and Zoom links below).
* Position profile completed by the end of spring semester 2023 using input gathered from all the listening sessions.
* Job posted in the summer with recruitment starting in July.
* Review of applications starting in fall.
* Interviews with finalists later in fall.
* Finalist selected before the end of fall semester.

We would like to hold three more general listening sessions for the search. Dates/times and Zoom links are listed below for you to add to your calendar if you wish to join. If you wish to provide your input via electronic survey, you can also access the anonymous questionnaire here: <https://www.surveymonkey.com/r/FRSCRRL>

Monday, April 3, 2023 @ 11 – 11:45am <https://wittkieffer.zoom.us/j/98408262681?pwd=b1ZVU2crOWlQVGN5c0hFVE1LRENSUT09>

Meeting ID: 984 0826 2681

Passcode: Listed in original email

One tap mobile

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+13092053325,,98408262681# US

Wednesday, April 5, 2023 @ 9 – 9:45am <https://wittkieffer.zoom.us/j/96920958993?pwd=NlZVbmozUGhreU14NEpHemt4Z0t6Zz09>

Meeting ID: 969 2095 8993

Passcode: Listed in original email

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Wednesday, April 5, 2023 @ 10 – 10:45am <https://wittkieffer.zoom.us/j/96429087185?pwd=QTNYWGRBZVIxTitrZDBwWXl5cldjZz09>

Meeting ID: 964 2908 7185

Passcode: Listed in original email

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Information and updates on the Communication Arts and Sciences Dean search can be found on the [dean search webpage](https://comartsci.msu.edu/about/deans-office/college-communication-arts-and-sciences-dean-search).

Bruno and Mary

Co-chairs of the CAS Dean Search Committee

Mary Finn, Dean, College of Social Science

Bruno Takahashi, Associate Professor, School of Journalism