**MEDIA AND INFORMATION SPARTAN** mi.spartan@gmail.com | 517-555-5555 | linkedin.com/in/mispartan | www.mispartan.com

**EDUCATION**

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Michigan State University May 2024

Bachelor of Arts, Media and Information

Concentration: Television, Cinema and Radio

**EXPERIENCE**

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*Post Production Intern: The Show* Jan 2023 - Present

**MSU Telecasters** | East Lansing, MI

* Assisted editors in producing content, focusing on sound design
* Delivered dailies to network and cable executives for review
* Developed, shot and edited all show promotions

*Control Room Intern* May 2022 – Aug 2022

**CONAN** | Burbank, CA

* Assisted director and camera crew in the daily production of CONAN episodes
* Organized and kept track of run downs and scripts

*Production Intern* Sept 2021 – May 2022

**Communication and Brand Strategy, MSU** | East Lansing, MI

* Edited and shot promotional videos and documentaries for Michigan State University’s brand department; including television advertisements, online content and sport shorts
* Assisted in shooting footage for Big Ten Network football season content
* Worked with students and coordinated spots for documentaries
* Head student producer for “Inside Out” documentary; highlighted Michigan State’s student experience by following nine students throughout their classes
* Organized student clips for documentary to flow with synchronization

*Production Assistant* Jan 2021 – June 2021

**College of Communication Arts and Sciences, MSU** | East Lansing, MI

* Worked with two other production assistants to document footage throughout the college
* Attended and documented all college events
* Edited and cut footage for four different video shorts

**SKILLS**

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HTML, CSS, Python

Adobe Photoshop, Illustrator, InDesign, Fireworks

Final Cut Pro, Compressors, Cleaner, Motion, Avid Express